

GLEN AUSTIN HIGH DRESS CODE AND SCHOOL UNIFORM POLICY



INTRODUCTION

At GAHS we believe that a student's appearance has an impact on his/her attitude and behaviour.

School pride, respect for the school community, the education process, and the students themselves, are in part, shown in the student's attire and grooming. The uniform policy also helps maintain a sense of modesty and equality while educating students about what is appropriate dress for the time and place.

The uniform policy takes cognisance of the multicultural society that is observed in South Africa. GAHS uniform policy is in line with the schools strategy to portray a corporate image that embraces the technological era that is before us. With the uniform policy the GAHS aspires to build the ideal adult that recognises their existence within a community of fellow beings and consider the influence and effects of their decisions on others. It is important that a healthy school environment can be achieved with the application the GAHS uniform policy. Learners must at all times be clean and well-groomed to prevent any health hazards in the GAHS community.

AIMS AND OBJECTIVES

It is our school policy that all children wear a school uniform when attending school and school related activities where appropriate.

Our policy on school uniforms is based on the notion that the school uniform:

- promotes a sense of pride in the school and creates a sense of community/ belonging towards the school;
- is practical and smart;
- identifies the children with the school;
- prevents distractions in class;
- makes children feel equal to their peers in terms of appearance; o is designed with health and safety in mind.

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Uniform upkeep:

As part of our respect for the school and its image, students are required to wear well-maintained uniforms. Should an article of uniform clothing become tattered, torn, discoloured, ill fitting, buttons lost etc., the student/family is required to mend or replace the article. School shoes must be polished and trainers/tekkies/sports shoes must be kept clean. Tights may not be laddered. Uniforms must always be clean.

Accountability:

The Uniform Policy reflects the entire GAHS community and thus it will be the responsibility of the student, the parents, the teachers, and the administration to uphold. All stakeholders must familiarise themselves with the uniform and hair regulations as ignorance of these is no excuse for failure to comply with the regulations.

- It is the student's responsibility to select and wear the appropriate clothing to school.
- It is the parent's responsibility to scrutinize the uniform before the student leaves for school.
- It is the educator's responsibility to monitor and ensure the Uniform Policy is adhered to during the school day and at school related activities.
- It is the Student Leadership's responsibility to assist the School in monitoring this policy.
- The home room teacher will be the primary communicator in following up with students and parents.

Uniform Sizing and Cleaning Information:

- All clothing must be appropriately sized.
- No bare midriffs are allowed.
- Skirts and shorts may be no shorter than 5cm above the knee.
- Boys' trousers must cover shoe laces, but not touch the ground.
- Please follow the wash/care instructions in the label and ensure whites are washed separately to prevent discolouration.
- No undersize or too tight shirts, skirts or trousers are permitted
- No oversize or unnecessarily baggy clothing especially jerseys and trousers are permitted.
- Jersey arms may not be unnecessarily stretched

Deviations

In exceptional cases, such as a foot injury, burglary etc. a letter of explanation will be required from the parent.

- The letter will need to be handed to the teacher/tutor
- Supporting documentation will need to be included e.g. doctor's note
- In exceptional cases Dry Cleaning Slips are accepted up to maximum of 3 days where a valid reason has been provided.

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GENERAL UNIFORM RULES

Full uniform:

Students must wear full uniform at all times whether at school, school functions or in public. Socks and shoes must be worn at times, unless permitted for special reasons e.g. Special games, break time activities etc. All shirt buttons must be done up.

School Bags:

School bags should offer adequate structural support for the contents. Please note that tog bags with **inappropriate or offensive slogans and logos printed** on them are **NOT permitted**.

Raincoats:

Plain black or burgundy rain jackets/ raincoats may be worn only if it is physically raining. Plain burgundy Dry Macs are recommended.
(No slogans, images, graphics or embellishments including fur and decorative elements are permitted.)

Scarves and gloves:

Official burgundy scarves with the school colours are available at the uniform supplier. Plain burgundy woollen gloves may be worn, the gloves must have full fingers and cut off gloves are not permitted.

Belts:

Plain brown leather belts must be worn, with small plain buckles.

Sports Shoes:

White sport shoes may be worn, or appropriately coloured sports shoes as may be advised by the head of the Sports Department.

Badges:

Only school issued badges may be worn, e.g. SRC, Prefects, House/Class Captains, Society Heads etc.

Hats:

Students may only wear GAHS-issued caps and beanies. Caps may not be worn inside the school building (classrooms) and beanies are only permitted **only in winter**.

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Grooming:

Students' hygiene and grooming is paramount. Students should bath and brush teeth daily. Hair should be brushed daily and washed regularly. Deodorant should be worn when developmentally appropriate. Grooming items (brushes, combs, deodorant sticks etc.) and caps and beanies may not be shared.

Specific Occasions:

Formal and Informal uniform may not be mixed, or worn at the same time, including mixing PE uniform and sports uniforms with formal and informal uniform attire

Civvies Days: Students may only wear clothing suitable to the educational environment.

- No offensive/ distasteful slogans, graphics and images may be worn or displayed on clothing and jewellery -these may include but are not limited to: cigarettes, alcohol, drugs, substance abuse, violence, sex, offensive language and swearing.
- No headgear may be worn inside the building (hats, beanies etc.).
- Shorts may only be worn no more than five (of student's own) fingers above the knee.
- Miniskirts are permitted with long opaque knee/calf/ankle length leggings only.
- No visible underwear.
- No visible cleavage, bare midriffs, off the shoulder styles and revealing low rise trousers may be worn (i.e. thereby exposing skin on the derriere).
- Wearing civvies is a privilege, which if abused can be withdrawn.
- Minimal make-up may be worn by girls on civvies days only.
- Long Hair may be worn loose, but must be kept out of the eyes.

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GUIDELINES FOR GIRLS SCHOOL UNIFORM

Uniforms

Blouses

The official Glen Austin High Blouse must be worn which bears the Glen Austin High School emblem all blouses (except sports blouses) must be tucked in skirts neatly. No coloured underwear maybe visible (should be white or natural skin tone underwear maybe worn). Vests or camisole may not be longer than shirt cuff.

Skirts

Skirts may not be more than 4cm of the ground when in kneeling position. It may not be rolled up at the waist or worn lower than 3 cm from the waist. Skirts must not be tight or tearing at the seams or zips (no safety pins).

Trousers

Beige trousers may be worn **only in winter**. The crotch of the garment may not be worn hanging between the thighs and the hem of the trouser leg may not touch the floor. The length of the trousers must be long enough to cover the ankles when standing. The seams may also not be torn loose. Trousers must cover the laces.

Ties

Ties must be worn everyday as part of the summer and winter uniform. Ties are compulsory, no exceptions. The length of the ties should be between the naval and the waist (must end at waist level). It must be knotted in alignment with the top button.

Scarfs and beanies (knitted hats)

May be worn as part of the winter uniform and must be burgundy in colour.

Socks and stockings

Winter: Burgundy stockings in winter and socks (with beige trousers), opaque beige pentihose or burgundy socks (which may not be rolled down)

Summer: Burgundy socks neatly rolled down with skirts only in summer

No secret socks or anklets – sock must be visible.

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Blazer and jersey

Winter: The combination of a blazer and a jersey should be worn at all times

Summer: Learners are allowed to wear both blazers and jerseys, but blazers should be worn at all times. Learners will not be allowed to wear jerseys solely (either they have a blazer and a jersey or a blazer only).

Hair

Fringes must not hang in the eyes; long hair must be tied up with a burgundy/gold/black ribbon or simple clip; no hair-colouring; no way-out hairstyles will be permitted. Neither wigs nor weaves are allowed but extensions are permitted.

- Hair that is longer than the colour must be tied back.
- Hair is to be tied neatly with only burgundy/ gold/ black ribbon elastic or hair band and finished off, if preferred with a **burgundy/ gold/ black ribbon or alic band**.
- Hair clasps are to be only **burgundy/ gold/ black** pins or clips.
- Hair must be a **consistent natural colour**. No streaks, highlights, lowlights or multiple tone colours are permitted.
- The girls will be allowed to plaits, have dreadlocks, corn rows, braids, weaves and afros (an afro cannot be too big that it obstructs other learners during school activities)
- No Mohawks, punk, shaved-patterned hair styles permitted. In these severe cases, **girls will immediately be sent home to rectify these styles**.

Jewellery

No jewellery, no necklaces or bracelets may be worn. Only two items permitted namely a watch and a single pair of stud or sleeper earrings.

Earrings:

If ears are pierced, **only a single pair** of small sleepers or studs may be worn (gold or silver only). Earrings are to be worn only in a hole on the lobe. Inappropriate earrings will be confiscated and returned at the end of the term.

Watches:

Wrist watches are to be of a conservative style and not too large/

Chains and necklaces:

Chains may only be worn under shirts if they offer special medical information or are of religious significance. **No additional jewellery is allowed. Jewellery is not permitted when playing sport.** Inappropriate earrings will be confiscated and returned at the end of the term.

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Shoes:

Brown school shoes (lace-up, crossbar, T-bar). No boots, ballet flats, slip-ins etc. No suede or fabric shoes – if you cannot polish them, do not buy them. Shoe laces must be laced up and tied in a bow.

Make-up:

No makeup whatsoever is allowed with school uniform. Students are only permitted to wear moisturizer and sunblock over natural skin. No eye liner, mascara or coloured lip gloss.

Nails:

Finger nails must be short and neat.

Nails may not be longer than the tips of the fingers.

No nail extensions and gel/acrylic or other overlays including nail diamantes and décor are permitted.

Grade 8-10: No nail varnish or polish is allowed.

Grade 11 and 12 Ladies are permitted to wear clear nail varnish only (no glitter or coloured varnish permitted).

Tattoos and body art:

No visible tattoos (permanent or non-permanent) and body art are permitted.

GENERAL GUIDELINES FOR BOYS

Underwear & vests

No underwear and vests may be visible. *White* vests (summer/ thermal, long/ short sleeve are permitted when worn under white shirts. Vests may not be longer than shirt cuff. No T-Shirt with printed logos may be worn under the shirt. T-Shirts may not be visible at the neck.

Shirts

Both short and long sleeved shirt must have a GAHS badge on. Long sleeved shirts can only be worn if they are worn with a blazer.

Ties

Ties must be worn everyday as part of the summer and winter uniform. Ties are compulsory, no exceptions. The length of the ties should be between the naval and the waist (must end at waist level). It must be knotted in alignment with the top button.

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Trousers

Only the regulation long beige pants are to be worn. Trousers are to be worn with a brown belt at all times. The crotch of the garment may not be worn hanging between the thighs and the hem of the trouser leg may not touch the floor. The length of the trousers must be long enough to cover the ankles when standing. The seams may also not be torn loose. No stovepipe, drainpipe or “Michael Jackson” pants are allowed.

Hair:

Boys should bear in mind that their appearance, while wearing their school uniform and especially their hair styles will reflect on the school and should at all times be presentable and well-kept. Hair should be washed and groomed **regularly**. Hair styles must be neat and tidy no extreme hairstyles e.g. Mohawks or pattern-shaved

- Hair must remain **a consistent natural colour**. No streaks, highlights, lowlights or multiple tones are permitted.
- No Mohawks, punk styles, patterned hair styles permitted. Boys will be sent home to rectify these styles immediately.
- No Gel is permitted.
- Facial hair is not permitted. Boys are expected to shave when appropriate. No moustaches, beards and sideburns are permitted.
- Boys’ heads can be bald (chiskop), or military cut or else brush cut.

Jewellery

Earrings: No Earrings are permitted for boys.

Watches: Wrist watches can be worn.

Chains and necklaces: no chains or necklaces that are visible are to be worn

Shoes:

Brown school shoes (lace up, crossbar, T-bar). No boots, ballet flats, slip-ins etc. No suede or fabric shoes – if you cannot polish them, do not buy them. Shoe laces must be laced up and tied in a bow.

Socks:

Only burgundy socks can be worn

- No secret socks or anklets may be worn – socks must be visible.
- Socks may not be worn over trousers

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OFFICIAL FUNCTIONS

Official functions: Full winter uniform must be worn to all official functions.

Official sports meetings:

Competitors: Official Sports Tracksuits and sports wear

Competitors off the field: full school uniform

Spectators: Full School Uniform

GRADE 12 UNIFORM

Glen Austin High has a special uniform for Grade 12's to look smart and stylish as they enter into a new phase of their lives.

Ladies will have their own uniform as well the gentlemen. We realize that this is going to be a very big year for them and us as the school. The uniform is only for matriculants.

It is common practice in private, semi-private and also state schools, for the grade 12 learners (matriculates) to have a customised uniform that distinguishes them from the other grades.

The Matric uniform style includes a white pullover, and gold tie. The ladies uniform includes a pencil skirt.

Grade 12 Gentlemen:

Gold Silk Tie with logo

White Pull Over with badge and Matric embroidery

Shirt long sleeves (same design)

Shirt short sleeves (same design)

Standard brown shoes

Grade 12 Ladies:

Gold Silk Tie with logo

White Pull Over with badge and Matric embroidery

Shirt long sleeves (same design)

Shirt short sleeves (same design) Beige Knee Length Pencil Skirt

Beige pantyhose

Shoes: Brown court shoes; may be bought at any supplier, plain design, and short to medium height heel (no stilettos) (Ladies may wear low heeled- brown court shoes)

Gold Silk Tie with logo

The matric's will wear the same burgundy blazer and it will not be braided.

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SUPPLIER

All school uniform items (with the exception of the shoes) are available at

Alges School Uniform Suppliers, South Africa

Louis Botha Avenue, Highlands North / Balfour

Phone: 0117868015

LOST PROPERTY

All items of clothing and personal items must be marked clearly, with both the student's name and surname.

A cabinet is provided for lost property. Lost items usually turn up the next day and will be placed in the lost property cabinet, so it is advisable to look there the next day. To assist in identifying lost items please ensure that every item of your child's property is clearly marked.

UNIFORM DEVIATION: CONSEQUENCES

Students may be sent home to correct their attire, hair/ uniform infringement. In terms of the disciplinary code for students, poor grooming, unhygienic personal habits, hair and dress not in accordance with school standards, dependent on the severity, will bear the following consequences:

- Counselling and reprimand

In addition:

Students will be expected to repair the infraction by removing make-up or nail polish using aqueous cream and nail polish remover provided at school.

Male students may be requested to shave using disposable blades

Incorrect items will be confiscated, stored in a lockable safe and parents will be contacted to collect items personally from the school

- Warning or Demerit**
- Final Warning/ Parent contact**
- Suspension/Hearing/ Expulsion**

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UNIFORM DEVIATION SLIP

Date: _____

Student Name: _____ Surname: _____

Teacher: _____ Teacher signature: _____

Nature of deviation: _____

Date when deviation will be corrected: _____

Uniform Policy

Parent/ Guardian's Name: _____ Parent/ Guardian's signature: _____

Date: _____ preferred contact number: _____

Supporting documents stapled to this slip (please indicate): Yes | No Document

Type: _____